



Southern Alberta Health Libraries Association

Annual General Meeting

Thursday, October 27, 2011

11:00 AM – 11:45 AM

Room 1459 Health Sciences Library

Present: Cari Merkley, Marcus Vaska, Kathryn Ranjit, Shauna May, Yongtao Lin, Rachel Zhao, Heather Ganshorn, Taryn Lenders, Vivian Stieda, Elizabeth Aitken, Helen Lee Robertson, Lorraine Toews, Diane Lorenzetti

1. Meeting was called to order at 11:00 AM. – Cari

2. Adoption of the Agenda

3. Adoption of the Minutes of the October 27, 2010 Annual General Meeting

The minutes were reviewed and no changes were deemed necessary.

Yongtao made a motion to accept the minutes, Helen seconded, all approved.

4. Executives Report

Outline of activities:

- Last year's AGM was on this exact date and included a ghost walk of downtown.
- On November 10, 2010 there was an MLA webcast on ebooks which 13 people attended.
- In February 2011 hosted a Measuring Success workshop jointly sponsored with HIN. 15 people attended.
- Canadian Health Libraries Association Conference was held at the Hyatt in May. SAHLA worked with NAHLA to sponsor 2 students to attend the conference. SAHLA's sponsored student was Maria Tan, who was very grateful and acknowledged SAHLA in her presentation.

Helen thanked Cari for doing an amazing job of getting things done as SAHLA President.

5. Treasurer's Report – Marcus

Marcus distributed edited statement from 2008/2009 that had not been approved at the 2010 AGM. Kathryn moved that the statement be accepted and Elizabeth seconded. All approved.

The 2010/2011 statement was circulated. SAHLA had 21 paid members for 2009/2010 and 2010/2011.

An uncashed cheque to Pacific Northwest Chapter, MLA for \$125 will be cancelled. Statements are balanced. There will be one amendment as SAHLA gets 5% back for hosting CHLA Conference.

Taryn asked if the GIC is being renewed. Marcus and Elizabeth do not have paperwork regarding the GIC and therefore do not know when it comes due, but they will double check.

Motion to approve the financial statement, which Lorraine seconded. All approved.

Carrie made the motion that SAHLA approve the expenditure of \$65 to reimburse the cost of sponsoring a student for the 2011 CHLA conference.

Discussion: This expenditure was a one-time occurrence because the conference was in Calgary. Perhaps other host cities would like to do this as well, and will be suggested.

Taryn moved the motion be passed, with Yongtao as seconder. All approved.

6. Proposed Bylaw Revision

Motion: That the following statement be added to SAHLA's bylaws—"Between general meetings, the Executive may expend Association funds to cover time-sensitive Association-related expenses up to a limit of \$250. Expenses which exceed this limit shall be presented by the executive to members for consideration in an email vote."

Motion to accept: Cari

Secunder: Heather

Discussion: Question about whether the Executive discusses expenditures amongst itself. Executive assured that email and/or phone conversations occur amongst the Executive when expenses arise.

Bylaw revision passed.

7. Proposal for Systematic Searching Workshop

The Chapter Initiative funding request application has to be in by January, 2012. The idea is to apply for CHLA funding for Linda Slater to come in from Edmonton to lead a half-day workshop, hopefully to be held at the University of Calgary in an afternoon. The subject of her presentation would be how to gain efficiencies, best search tips, etc. It is not at a beginner level, so would not include basic literature searching. The intended audience are more advanced searchers looking to improve. The proposed time for the session is April, 2012, and Linda is willing to get MLA certification for the session.

Discussion: Should a session be held jointly with other organizations (ie. NAHLA)? Could it be offered online? It was determined that the Executive should pursue the proposal for submission in January even if we do not work with another organization.

8. Election of new SAHLA Executive

The following individuals were acclaimed for the SAHLA executive for 2011-2012:

Vice-President: Marcus Vaska

Secretary: Shauna May

Helen-Lee Robertson, as former Vice-President, will serve as President.

Treasurer: No names were put forward, so Cari Merkley agreed to serve as Treasurer.

Discussion: Taryn reminded the group as per CHLA bylaws that all Executive members of SAHLA must be members of CHLA.

9. Roundtable report

Deferred until next meeting.

10. Adjournment at 11:51