



**Southern Alberta Health Libraries Association**  
Annual General Meeting  
Wednesday, October 27, 2010  
6:00 PM – 6:45 PM  
Central Library (Meeting Room 1 in the basement)

### **Meeting Minutes**

**Present:** Yongtao Lin, Cari Merkley, Elizabeth Aitken, Kathryn Ranjit, Shauna May, Susan Powelson, Helen Lee Robertson, Vivian Stieda, Marcus Vaska, Melanie Anderson

**Regrets:** Taryn Lenders, Lorraine Toews, Pat Sandercock, Julie Alati-it, Tuyet Lam

- 1. Meeting was called to order at 6:00 pm**
- 2. CHLA/ABSC 2011 Conference Report – Susan Powelson**

There are eight months to go until the CHLA/ABSC 2011 Conference in Calgary (May 26-30, 2011). The Facilities Committee - Pat Sandercock (chair), Andrea Martini, Shauna May – have started their work, meeting with representatives from the Hyatt and clarifying our equipment needs for the conference.

The conference rates have been set (<http://chla-absc.ca/2011/register>). The registration form is scheduled to be live in early February and registration will be managed by an outside source, AssociationsFirst.

Kingston's conference planning report is almost ready to be made public.

The confirmed keynote speakers are Bonnie Buntain, Eddie Lang and Joanne Marshall.

The opening reception will be at the Taylor Family Digital Library, catered by Chartwells.

There will be a day trip and the Powerful Expression for Leaders CE session in Banff.

The Sponsorship committee has raised \$31 000 to date (Ovid, Ebsco, Wiley, ProQuest, Health Knowledge Network, McGraw-Hill, STAT!Ref, Elsevier).

The conference website is up (<http://chla-absc.ca/2011/>) and is being kept up to date with developments as they happen. Social networking tools like Facebook and Twitter are now in use.

There will be a need for volunteers. There will be a call for a volunteer coordinator for the conference.

Teaching and Learning Centre at the University of Calgary has been contacted to look into the feasibility of streaming keynotes and perhaps a CE.

Encourage your colleagues to submit papers, posters or STAT!Talks, especially if you know of something of interest that they are working on.

**ACTION:** SAHLA to send message to members to seek a volunteer coordinator for the conference.

- 3. Adoption of the Minutes of the October 29, 2009 Annual General Meeting**



Minutes were reviewed. Membership into PNCMLA was discussed. A registration check was sent in February by the Treasurer, Elizabeth Aitken, but it was not cashed. Helen Lee Robertston, as the Canadian representative to PNCMLA will follow up with the organization.

Cari Merkley made a motion to approve these minutes, Elizabeth Aitken seconded, all approved.

#### **4. Adoption of the Minutes of the June 15, 2010 General Meeting**

Minutes were reviewed. Discussion about contacting the Northern Alberta Health Libraries Association to see if they would be interested in merging with SAHLA ensued. It was decided that we will table this discussion until after the CHLA/ABSC 2011 conference.

Kathryn Ranjit made a motion to approve these minutes, Cari Merkley seconded, all approved.

#### **5. Executives Report**

Outline of activities for November – October, 2010

- Health Literacy Event:  
November last year SAHLA co-sponsored with Calgary Public Libraries, Literacy Alberta and University of Calgary on a lunch hour symposium on Health Literacy in Alberta. The event opened up a discussion forum for this important issue.
- The revised SAHLA bylaws have been posted on the website.
- CHLA Conference planning: SAHLA members have been taking the leadership roles since last year in the CHLA/ABSC 2011 conference planning.
- On June 15<sup>th</sup>, 2010, a general meeting was held at the Health Sciences Library. After the general meeting, we hosted a “Good Hearted Living Workshop” with Holly Minor, a clinical social worker from Tom Baker Cancer Centre.
- Following today’s AGM, we are inviting everyone to join us for a ghost tour to become familiar with the downtown core in anticipation of the 2011 Canadian Health Libraries Association conference that we are hosting in Hyatt in May.
- A MLA webcast will be co-sponsored between SAHLA and Uof C Health Sciences Library on the topic of ABCs of E-books: Strategies for the Medical Library. SAHLA Members are invited as well as anyone who would be interested in this topic. An invitation has been sent out to potential SAHLA members as well as institution lists.

#### **6. Treasurer’s Report**

Elizabeth Aitken did not bring the amended Treasurer's Report from last year's AGM. An oversight with apologies. It will need to be accepted at the next general meeting.

Elizabeth presented the annual Treasurer's report for 2009/2010 and the accounting information for the Health Literacy event, November 23, 2009. SAHLA has a current balance of \$1138.62 plus a GIC for \$1000. Of note: this year SAHLA, with executive permission, loaned the Consortia conference



account \$475.00 to cover speaker fees while awaiting cheques from University of Calgary, Calgary Public Library and Literacy Alberta to cover conference deficits. All monies were withdrawn in July - it was short by approximately \$12.00 which can be attributed to transaction fees. All costs from the event have been paid. The account is currently in overdraft and will accrue fees until the account is closed. The overdraft is currently at approximately \$11.00.

Cari Merkley made a motion that SAHLA cover the costs on this bank account, not to exceed \$40, for the Health Literacy event and close the bank account. Kathryn Ranjit seconded. All approved. This will occur simultaneously with transfer of signing authority to new president and treasurer in November.

#### **7. Canadian Virtual Health Library**

Vivian Stieda gave a short update on the Canadian Virtual Health Library (CVHL). CVHL is a network of networks. Their aim is to work with already working consortia. Licensing is only piece of the CVHL. Growth will depend on input from consortia or network subscribers. The portal will link out to other resources.

The CVHL/CHLA team wants to schedule virtual or telephone information sessions with all CHLA chapters between now and the end of March. There was discussion about when the best time to schedule this session would be.

**ACTION:** Vivian Stieda will check back with the CVHL/CHLA team as to when the best time to schedule would be.

#### **8. Election of the new SAHLA Executive**

The following individuals were acclaimed for the SAHLA executive for 2010-2011:

Vice-President: Helen Lee Robertson

Secretary: Shauna May

A paper ballot was held for the position of Treasurer. Marcus Vaska was the successful candidate.

Cari Merkley, as the former Vice-President, will serve as President for 2010-2011.

Kathryn Ranjit will serve as Webmaster.

#### **9. Roundtable Report**

Shauna May spoke about current projects at the Central Calgary Public Library. Health book lists have been updated. There are new health and wellness programs coming in the spring, including "Caring for Chronic Pain." There is an ongoing project between Calgary Public Library and Peter Lougheed Centre to promote access to health information while patients and families are in the hospital and when they are out of the hospital. A consumer health day at the Peter Lougheed Centre was held for patients, families and staff.

#### **10. The meeting was adjourned at 7:00 pm.**